

Enrollment: How to Select a DHMO/Prepaid Network Dentist

To utilize your plan benefits, you will need to select an in-network dentist in advance to be listed on their roster. If you are not on a dentist's roster you will not be able to take advantage of your plan. Here's how to get started:

1. Go to www.sunlife.com/findadentist



2. Select **"DHMO or Prepaid plans"** as your plan type.
3. Choose your state and the network for your plan.
 - Your network is:
4. Decide whether to search for the closest dentist or a specific one, and then select **'search dentists'**.
5. Once you have selected a network dentist you have to do one more thing... **fill in that Dentist's Facility ID#** on your application or online system. It will look something like this:

Facility ID(s) if electing a Prepaid / DHMO dental plan: _____

Keep in mind that each member you are enrolling can have their own dentist so don't feel like everyone has to select the same one.

That's it! You have now selected a dentist and will be able to schedule an appointment with them after your effective date.

What if you change your mind and want to pick a different dentist?

No problem. You can change dentists online after your effective date by visiting www.sunlife.com/account.

JOHN R SMITH

Facility: John Smith DDS PC
 Facility ID: **0123456**
 Specialty: General Dentist
 Open to new patients: Yes

Address:
 1772 Harper Street
 Elizabethtown, KY 42701
 Distance: 1.89 miles

Phone: (123) 456-7890
 Email:

Language:
 Handicap accessible:
 Gender:

NPI:
 State license #: XX 012345
 Board certified: No
 School & grad year:

Map and instructions

Here is a screenshot with the Facility ID# highlighted to show you where it is located.

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